



**ADDENDUM #1 – 1/17/19  
REQUEST FOR PROPOSALS  
Air Service Consultant**

Commission Contact: Pam Hinman  
Director of Marketing & Communications  
Phone: (319) 731-5719  
Fax: (319) 362-1670  
[P.Hinman@flyCID.com](mailto:P.Hinman@flyCID.com)

This Addendum is added to and shall become a part of the Request for Proposals (RFP) documents dated January 11, 2019. Proposers shall acknowledge receipt of this Addendum in the Proposal cover letter. Failure to comply may result in rejection of the Proposal.

---

Note:	The Proposal Due Date <u>has not</u> been changed.	Due Date:	February 6, 2019
	The Proposal Time <u>has not</u> been changed.	Time Due:	2:00 PM (CST)

---

❖ **Questions and Answers**

1. The RFP instructs proposers to limit proposal content to 25 pages including the cover letter and table of contents and then states that dual sided printing for the proposal is encouraged. Please specify if the 25-page limit is 25 sheets of paper or 25 pages of text (for example, 25 sheets of paper would allow for 50 pages of text if provided double sided whereas 25 pages of text would limit double sided pages to no more than 13 sheets of paper). Also, is the cover, resumes or the required signature page included in the 25-page limitation?

Answer: **All proposals must not exceed a maximum of 25 pages, including the cover, cover letter, table of contents and signature page. If duplex printing is used, each side counts as a page. Per section 4.3.3, resumes should be attached as an appendix and is excluded from the 25 page limitation.**

❖ **This Addendum consists of the following:**

1. Questions and Answers

**Acknowledge receipt of this Addendum in the proposal cover letter.**