

THE EASTERN IOWA AIRPORT POSITION PROFILE	JOB CODE #/TITLE: AM009 Airport Repair Worker I
POSITION #/TITLE: 1325, 2915 Airport Repair Worker I	Adopted: 07-97, 07-07, 06-14
	Revised: 08-19

POSITION DESCRIPTION

Dept. ID/Description: EIA/The Eastern Iowa Airport	Manager Level: Non-Manager
Salary Plan/Description: APM/Airport Maintenance Bargaining Unit	Salary Grade: 20A
Reports To Position #/Job Code #/JC Title: 0773/AN004/Airport Maintenance Supv.	Dotted-line Reports To Position #/Job Code #/JC Title:
FLSA Status: Non-Exempt	Overtime Status (Employee Type): Non-Exempt (Exception Hourly)
Physical Demand Rating: Heavy	Work Environment: Controlled
Pre-employment Testing: Drug screening prior to contingent offer. Health screening after contingent offer.	Position Testing: Physical Qualifications
Personal Protective Equipment: Examples include but not limited to: eye protection, hearing protection, hand protection, foot protection.	

General Statement of Duties

Performs a variety of tasks and labor for equipment and facilities of Airport property through the performance of routine tasks and duties assigned.

Distinguishing Features of the Class

Ability to work under supervision or independently and to exercise some discretion in work method and schedule.

Examples of Essential Work (Illustrative Only)

Receives work assignments from lead worker;
Performs airport maintenance and repair including, but not limited to: boarding bridges, baggage belts, doors and door operators, HVAC equipment, emergency generator, gate operators, lighting fixtures, controls, and airfield lighting and signs, public address (P/A) systems, and custodial equipment;
carpentry, dry walling, painting, plumbing repairs to sanitary, storm, portable and closed loop systems, preventative maintenance, motorized equipment, snow removal using necessary equipment, and performs general and routine maintenance on equipment;
Performs utility locates;
Responds to tenant requests relating to airport facility or equipment problems;
Operates numerous hand and power tools related to work being performed;
Performs building safety and security measures;
Operates and works in/on high lift equipment, heavy construction equipment used in maintenance services, ladders, scaffolding, bucket/pole truck, etc. while maintaining assigned airport systems
Attends training classes;
Custodial duties as required;
Performs all work duties and activities in accordance with Airport Commission policies, procedures, and safety practices;
Responsible for functions as listed in the Airport Emergency Plan, Airport Certification Manual, and Airport Security Plan;

Attends work regularly at the designated place and time;
Performs related work as required.

Required Knowledge and Abilities

Knowledge/skill of effective methods and techniques of maintenance and repair of facilities and equipment;
Ability to properly utilize the following equipment and tools: multimeter, pneumatic calibration kit, electric arc and acetylene welding equipment, hand and power tools used in mechanical repair, plumbing, carpentry, and electrical repair, truck, industrial sweeper, tractor, end loader, forklift, high lift equipment, and personal protective equipment;
Ability to work cooperatively and to maintain effective working relationships to accomplish job responsibilities in a timely manner;
Ability to quickly learn and put to use new skills and knowledge brought about by rapidly changing information and/or technology;
Ability to retain and apply training;
Ability to operate a personal computer using program applications appropriate to assigned duties and responsibilities;
Ingenuity and inventiveness in the performance of assigned tasks.

Acceptable Experience and Training

One year documented prior experience to establish competency in duties performed and use of required equipment and tools; or
Any equivalent combination of experience and training which provides the knowledge and abilities necessary to perform the work.

Required Special Qualifications

Valid Iowa Commercial Driver's License (Class B) with appropriate endorsements;
Pass and maintain security background check as required by Transportation Security Regulations;
Available for recall during non-duty hours for emergencies and other required duties;
Backflow prevention license within six (6) months of hire date.

Essential Physical Abilities

Requires the following with or without reasonable accommodation:
Sufficient clarity of speech and hearing, which permits the employee to communicate effectively;
Sufficient vision, which permits the employee to operate equipment and tools;
Sufficient manual dexterity, which permits the employee to operate equipment and tools;
Sufficient personal mobility, which permits the employee to operate equipment.

Position Description Approval

Director must approve new or revised position descriptions. Other department approvals are optional (*i.e., supervisor, manager*). **Entering name signifies approval.**

Name: <i>(Person completing form)</i>	Erik Lyle
Title:	Airport Maintenance Supervisor
Date Approved:	08/26/19

Name: <i>(Person completing form)</i>	Marty Lenss, C.M.
Title:	Airport Director
Date Approved:	08/26/19

Labor & Personnel Committee Approval

Name and Title:	Pat Baird, Chairman
Date Approved:	08/26/19