



## **NOTICE OF AIRPORT COMMISSION MEETING**

The Cedar Rapids Airport Commission will meet in Regular Session on Monday, January, 27, 2025 at 7:30 AM in the Board Room, Airport Administrative Offices, 2515 Arthur Collins Pkwy SW, Cedar Rapids, IA 52404. The Commission will provide Zoom videoconferencing as an alternative to attending the meeting in person. Any persons interested in commenting on the agenda items or any other matter of Commission business may do so in person or by emailing written comments to [PIO@flyCID.com](mailto:PIO@flyCID.com). Citizens may also comment on matters appearing on the agenda, or any other matter of Cedar Rapids Airport Commission business, by registering on Zoom at [www.flycid.com/register](http://www.flycid.com/register). Registrants will receive an email with instructions on how to participate in the meeting and be heard. Registrants must provide their name, home address, email address and telephone number and indicate the matter upon which they wish to be heard, including the agenda item number.

### **AGENDA**

1. Call the meeting to order and determination of quorum.
2. Presentation of Services Awards
3. Approve the December 9, 2024 Commission Meeting Minutes.
4. Approve the 12/17/2024 and 01/14/2025 Bills for payment.

### **CAPITAL PROJECTS, FACILITIES, & OPERATIONS** (Todd Gibbs)

5. Resolution 01-01-25 approving Foth Infrastructure & Environment, LLC Task Order 349 for construction administrative services on the Terminal Central Water Plant project.

### **LEASES, AGREEMENTS & CONTRACTS** (Caleb Mason)

6. Hold Public Hearing on Leasehold Agreement with Iowa Department of Administrative Services on behalf of Iowa Department of Public Safety, Iowa State Patrol for property at 10400 18<sup>th</sup> Street SW.
7. Resolution 02-01-25 approving a Leasehold Agreement with Iowa Department of Administrative Services on behalf of Iowa Department of Public Safety, Iowa State Patrol 10400 18<sup>th</sup> Street SW.
8. Resolution 03-01-25 approving an Operator Permit Off-Airport Parking with Park & Fly, LLC for an off-airport parking operation at 1407 Adair Court SW.

### **FINANCES** (Kathy Bell)

9. Resolution 04-01-25 approving the FY2026 Annual Budget.

### **LABOR AND PERSONNEL** (Kathy Bell)

10. Resolution 05-01-25 amending organizational chart.

### **REPORTS & COMMENTS**

11. Monthly Financials (Kathy Bell)
12. Airport Operations Update (Todd Gibbs)
13. Air Service Report (Pam Hinman)
14. Airport Director Report
15. Public Comment
16. Legal
17. Adjourn

Next Meeting: February 24, 2025 @ 7:30 a.m.

*Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in an Airport program, service, or activity, should contact the Eastern Iowa Airport at 319-362-3131 or email [ADA@flyCID.com](mailto:ADA@flyCID.com) as soon as possible but no later than 48 hours before the event.*