



## **NOTICE OF AIRPORT COMMISSION MEETING**

The Cedar Rapids Airport Commission will meet in Regular Session on Monday, June 23, 2025 at 7:30 AM. in the Board Room, Airport Administrative Offices, 2515 Arthur Collins Pkwy SW, Cedar Rapids, IA 52404. The Commission will provide Zoom videoconferencing as an alternative to attending the meeting in person. Any persons interested in commenting on the agenda items or any other matter of Commission business may do so in person or by emailing written comments to [PIO@flyCID.com](mailto:PIO@flyCID.com). Citizens may also comment on matters appearing on the agenda, or any other matter of Cedar Rapids Airport Commission business, by registering on Zoom at [www.flycid.com/register](http://www.flycid.com/register). Registrants will receive an email with instructions on how to participate in the meeting and be heard. Registrants must provide their name, home address, email address and telephone number and indicate the matter upon which they wish to be heard, including the agenda item number.

### **AGENDA**

1. Call the meeting to order and determination of quorum.
2. Introduction – Daniel Brown, Director of Operations (Pam Hinman)
3. Approve the May 28, 2025 Commission Meeting Minutes.
4. Approve the 5/6/25, 5/27/25, and 6/3/25 Bills for payment.

### **CAPITAL PROJECTS, FACILITIES, & OPERATIONS** (Marty Lenss)

5. Report on bids for the Baggage Handling Controls Replacement project.
6. Resolution 38-06-25 awarding the Baggage Handling Controls Replacement project.
7. Resolution 39-06-25 approving Foth Infrastructure & Environment, LLC Task Order 357 for Baggage Handling System – 2025 Improvements, Construction Services.

### **LEASES, AGREEMENTS & CONTRACTS** (Caleb Mason)

8. Resolution 40-06-25 approving Amendment No. 6 to Rental Car Lease and Concession Agreements.
9. Resolution 41-06-25 approving Amendment No. 5 to the Retail, Food, and Beverage Lease and Concession Agreement with SSP America, Inc.
10. Resolution 42-06-25 approving Amendment No. 2 to the Use Agreement for Commercial Aeronautical Activities with Jet There, LLC.
11. Resolution 43-06-25 approving Amendment No. 1 to the Leasehold Agreement with Deafinitely Dogs! for property at 2802 Lippisch Place SW.
12. Resolution 44-06-25 authorizing a Professional Services Contract with Oliver Wyman, LLC and Oliver Wyman Services Limited for professional services consulting for aerospace industry cluster development.

### **FINANCE & ADMINISTRATION** (Kathy Bell)

13. Resolution 45-06-25 to adopt Attachment A to the Airport Rules and Regulations.

### **LABOR AND PERSONNEL** (Kathy Bell)

14. Resolution 46-06-25 adopting FY2026 Salary and Benefits.

### **REPORTS & COMMENTS**

15. Monthly Financials (Kathy Bell)
16. Air Service Report (Pam Hinman)
17. Public Comment
18. Legal
19. Adjourn

Next Meeting: July 28, 2025 @ 7:30 a.m.

*Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in an Airport program, service, or activity, should contact the Eastern Iowa Airport at 319-362-3131 or email [ADA@flyCID.com](mailto:ADA@flyCID.com) as soon as possible but no later than 48 hours before the event.*