

CEDAR RAPIDS AIRPORT COMMISSION

October 27, 2025 7:30 a.m.

BOARD ROOM, THE EASTERN IOWA AIRPORT

Present: Robin Therme, Chairman
 Dr. Kristie Fisher, Vice-Chairman
 Clayton Parks, Secretary
 Duane Smith, Acting Secretary (Zoom)

Also Present: Marty Lenss, Airport Director (Zoom 7:30 a.m. – 7:42 a.m.)
 Kathy Bell, Director of Finance & Administration
 Daniel B. Brown, Director of Operations
 Pam Hinman, Director of Marketing & Communications
 Caleb Mason, Director of Properties & Business Development
 Brian Moudry, Assistant Finance Director
 Vanessa Chavez, City Attorney
 Elly Whitson, Administrative Services Coordinator

The October 27, 2025 meeting of the Cedar Rapids Airport Commission was called to order by Robin Therme at 7:30 a.m. in the Board Room at the Eastern Iowa Airport. Chairman Therme verified that a quorum of Commission members was present. The Commission provided Zoom videoconferencing as an alternative to attending the meeting in person. Members of the public were able to attend this meeting in person or via Zoom.

Presentation of Service Awards

Chairman Therme recognized the following employees for their dedication and outstanding service to the Airport:

- | | | |
|---|----------|-------------|
| • Joshua Kent, Airport Guest Services Associate | 1 Year | (August) |
| • Pam Hinman, Director, Marketing & Communication | 21 Years | (September) |
| • Daniel Kach, Airport Senior Safety Officer EMT (24) | 25 Years | (July) |

Motion by Fisher, second by Parks, to approve the September 22, 2025 Commission meeting minutes – all aye.

Motion by Parks, second by Smith, to approve the September 16, 2025, September 23, 2025, September 30, 2025, October 7, 2025, October 14, 2025, and October 21, 2025 bill lists – all aye.

Leases, Agreements & Contracts

Motion by Smith, seconded by Fisher, to approve Resolution No. 73-10-25 authorizing the Airport Director to execute short-term Leasehold Agreements with a term less than one (1) year – all aye.

Motion by Parks, seconded by Fisher, to approve Resolution No. 74-10-25 authorizing execution of a Termination Agreement terminating the Airport Use and Operating Agreement for Flight Training Activity with Carver Aero, LLC d/b/a Revv Aviation – all aye.

Motion by Smith, seconded by Parks, to approve Resolution No. 75-10-25 authorizing execution of Amendment No. 1 to the Leasehold Agreement with CellSite Solutions, Inc. – all aye.

Motion by Fisher, seconded by Parks, to approve Resolution No. 76-10-25 authorizing execution of an AeroCloud Framework Agreement with AeroCloud Systems, Inc. for a Tug-Based Information Display System (TBIDS) – all aye.

Director of Finance and Administration Kathy Bell reported on the monthly financials.

Operating Statistics	Sep-25	Sep-24	% Change	2025 CYTD	2024 CYTD	% Change
Total Passengers	128,357	124,379	3.2%	1,222,595	1,133,616	7.8%
Total Cargo	5,155,647	4,733,640	8.9%	46,938,862	42,522,983	10.4%
Total Landing Weight	99,988	103,082	-3.0%	929,338,032	901,411,354	3.1%
Financials	2026 FYTD	2025 FYTD	%	2026 FYTD	2026 FYTD	%
September 2025	Actuals	Actuals	Change	Actuals	Budget	Change
Operating Revenue	7,661,922	6,327,227	21.1%	7,661,922	6,845,622	11.9%
Operating Expenses	(4,120,050)	(3,196,157)	28.9%	(4,120,050)	(3,956,893)	4.1%
Net Income	3,541,872	3,131,070	13.1%	3,541,872	2,888,729	22.6%

Director of Operations Daniel B. Brown reported:

- Terminal project is moving along more internal walls coming down.
- Porch opened by the end of the week.
- Just finished Taxiway Expansion project by Public Safety.
- SRE project starting in March.
- Construct Two Executive Hangars to be completed by end of November.

Director of Marking & Communications Pam Hinman reported:

- 9th Record Month - September total passengers were up 3.2% from September 2025. Year-to date, passenger traffic is up 8%.
- November and December capacity is up 16% and 14% respectively over last year.
- CID is hosting tailgates for the special football flights.
- CID staff met with Customer Experience Committee and provided updates on concession street pricing audit, customer survey, TBIDS, and other matrixes

Airport Director Marty Lenss reported:

- Starting the process with Gary Grant the lobbyist to set the stage for the state and legislative work. CID will hold a Legislative Day at the airport in early December.

There was no public comment.

There were no legal issues or comments.

Motion by Parks, second by Fisher, to adjourn the meeting at 7:49 a.m. – all aye.


Clayton Parks, Secretary