

CEDAR RAPIDS AIRPORT COMMISSION

February 23, 2026 7:30 a.m.

BOARD ROOM, THE EASTERN IOWA AIRPORT

Present: Dr. Kristie Fisher, Vice-Chairman
 Clayton Parks, Secretary
 Duane Smith, Acting Secretary (Zoom)

Also Present: Marty Lenss, Airport Director
 Kathy Bell, Director of Finance & Administration
 Daniel B. Brown, Director of Operations
 Pam Hinman, Director of Marketing & Communications
 Caleb Mason, Director of Properties & Business Development
 Brian Moudry, Assistant Finance Director
 Vanessa Chavez, City Attorney (Zoom)
 Elly Whitson, Administrative Services Coordinator

The February 23, 2026 meeting of the Cedar Rapids Airport Commission was called to order by Kristie Fisher at 7:30 a.m. in the Board Room at the Eastern Iowa Airport. Vice Chairman Fisher verified that a quorum of Commission members was present. The Commission provided Zoom videoconferencing as an alternative to attending the meeting in person. Members of the public were able to attend this meeting in person or via Zoom.

Communications and Special Concerns:

- Reschedule April meeting to Monday, April 20, 2026 @ 7:30 AM.
- Reschedule May meeting to Wednesday, May 27, 2026 @ 7:30 AM.

Motion by Parks, second by Smith, to approve the January 26, 2026 meeting minutes – all aye.

Motion by Smith, second by Parks, to approve the January 27, 2026; February 3, 2026; and February 10, 2026 bill lists – all aye.

Capital Projects, Facilities & Operations

Motion by Parks, seconded by Smith, to approve Resolution No. 13-02-26 approving Amendment No. 1 to Task Order No. 346 with Foth Infrastructure & Environment, LLC for construction phase services related to the 2024 Parking Lot Pavement Maintenance project – all aye.

Motion by Smith, seconded by Parks, to approve Resolution No. 14-02-26 to accept the 2024 Parking Lot Pavement Maintenance project with Midwest Concrete, Inc., in the amount of \$794,708.15, as complete – all aye.

Leases, Agreements & Contracts

Motion by Parks, seconded by Smith, to adopt Resolution 15-02-26 authorizing the Airport Director to terminate the Ground Transportation Operating Agreement with Compassion North America Home Health Services Corporation – all aye.

Motion by Parks, second by Smith, to adopt Resolution 16-02-26 approving the purchase of 1203 Wright Brothers Boulevard SW, Cedar Rapids, IA 52404 owned by Ryne Nielsen and Elizabeth Nielsen – all aye.

Labor & Personnel

Motion by Smith, seconded by Parks, to approve Resolution 17-02-26 amending the organizational chart and associated pay grade – all aye.

Director of Finance and Administration Kathy Bell reported on the monthly financials.

Operating Statistics	Jan-26	Jan-25	% Change	2026 CYTD	2025 CYTD	% Change
Total Passengers	128,641	122,267	5.2%	128,641	122,267	5.2%
Total Cargo	4,789,752	4,817,035	-0.6%	4,789,752	4,817,035	-0.6%
Total Landing Weight 1,000 lb Unit	105,800,208	97,278,698	8.8%	105,800,208	97,278,698	8.8%
Financials	2026 FYTD	2025 FYTD	% Change	2026 FYTD	2025 FYTD	% Change
January 2026	Actuals	Actuals	Change	Actuals	Budget	Change
Operating Revenue	19,787,105	16,856,593	17.4%	19,787,105	16,875,927	17.3%
Operating Expenses	(9,905,680)	(9,612,841)	3.0%	(9,905,680)	(9,769,083)	1.4%
Net Income	9,881,425	7,243,752	36.4%	9,881,425	7,106,844	39.0%

Airport Operations Director Daniel B. Brown reported:

- Parking: Planning & Communicating Spring Break Plan
- SSP Cedar Ridge Restaurant:
 - Walls come down on Thursday and Restaurant will open on Saturday

Director of Marketing & Communications Pam Hinman reported:

- Record breaking start – January total passengers is up 5.2% from January 2025.
- Capacity Growth (YoY): February: 13% increase, March: 14% increase, April: 12% increase
- Both United and American Airlines are set to boost their capacity at Chicago this spring. Starting in May, United will increase its service from 5 daily flights to as many as 7-8, while American will grow its 3-4 daily flights to 6.
- Media release: Anaman Concierge Service from Dubuque Regional Airport (DBQ) to Cedar Rapids (CID) \$40 a shuttle trip during normal hours.

Airport Director Marty Lenss reported:

- Planning in the works for June 24th State of Airport event.
- Recruitment for Aviation Management Internship Program and Operations Specialist is posted.
- Government Partial Shutdown impacting Department of Homeland Security – TSA screeners.
- Marketing Committee: Schedule meeting to review Lippincott Aviation cluster branding.
- Collaborated with President Wilson, IEDA Director Debi Durham and their respective teams to align key workforce development components for the aviation cluster at University of Iowa.

There was no public comment.

There were no legal issues or comments.

Motion by Parks, second by Smith, to adjourn the meeting at 7:55a.m. – all aye.



Clayton Parks, Secretary