

CEDAR RAPIDS AIRPORT COMMISSION

March 23, 2026 7:30 a.m.

BOARD ROOM, THE EASTERN IOWA AIRPORT

Present: Robin Therme, Chairman
Dr. Kristie Fisher, Vice-Chairman
Clayton Parks, Secretary
Duane Smith, Acting Secretary (Zoom)
Barry Boyer, Commissioner

Also Present: Marty Lenss, Airport Director
Kathy Bell, Director of Finance & Administration
Daniel B. Brown, Director of Operations
Pam Hinman, Director of Marketing & Communications
Caleb Mason, Director of Properties & Business Development
Brian Moudry, Assistant Finance Director
Vanessa Chavez, City Attorney (Zoom)
Elly Whitson, Administrative Services Coordinator

The March 23, 2026 meeting of the Cedar Rapids Airport Commission was called to order by Robin Therme at 7:30 a.m. in the Board Room at the Eastern Iowa Airport. Chairman Therme verified that a quorum of Commission members was present. The Commission provided Zoom videoconferencing as an alternative to attending the meeting in person. Members of the public were able to attend this meeting in person or via Zoom.

Presentation of F.A.C.E.S. Award

The Commission recognized Federal Aviation Administration employee, James (Jim) McLaughlin IV, as our quarterly recipient of the F.A.C.E.S. award, for his profound attributes which exhibit accountability for the local ATC workforce serving the Eastern Iowa Airport and safety and security of the flying public. We extend our gratitude to Jim for ensuring excellence in customer service, safety, and security at our airport.

Motion by Boyer, second by Fisher, to approve the February 23, 2026 Commission Meeting Minutes and March 9, 2026 Special Commission Meeting Minutes – all aye.

Motion by Parks, second by Boyer, to approve the February 24, 2026 and March 10, 2026 bill lists – all aye.

Capital Projects, Facilities & Operations

Daniel B. Brown reported on the quotations received for the Former East FBO Hangar – 9430 Shepard Ct. SW – Epoxy Floor Coating project:

COMPANY	PRODUCT	SCHEDULE	TOTAL
Bertini Floor Coatings Urbandale, IA	Non-Compliant		
Concrete Expressions Clarinda, IA	Not Provided	Not Provided	\$79,500.00
Concrete Polyfix Iowa City, IA	Not Provided	Not Provided	\$84,000.00
L & P Painting Company, Inc. Cedar Rapids, IA	Non-Compliant		
Lincoln Epoxy Flooring Lincoln, NE	Tnemec	Not Provided	\$75,600.00
Midwest Flooring Concepts Blue Grass, IA	Tnemec	Not Provided 1 or 2 Phases	\$74,900.00
Royale Concrete Fairfield, IA	Sherwin-Williams	Yes	\$210,776.50
Surface Covering Solutions - SCS Midwest Inc. Homestead, IA	Not Provided	Not Provided	\$92,205.00

Motion by Fisher, seconded by Parks, to approve Resolution No. 21-03-26 approving the Construction Agreement not to exceed \$74,900.00 with Midwest Flooring Concepts for the Former East FBO Hangar Epoxy Floor Coating project – all aye.

Leases, Agreements & Contracts

Chairman Therme opened a public hearing at 7:33 a.m. to consider a Leasehold Agreement with Coe College for property at 9430 Shepard Ct SW. Caleb Mason reported no comments had been received prior to the public hearing. Chairman Therme sought comments from the public in attendance and those participating via Zoom. With no comment from the public, Chairman Therme closed the public hearing at 7:34 a.m.

Motion by Boyer, second by Parks, to approve Resolution 22-03-26 approving the Leasehold Agreement with Coe College for property at 9430 Shepard Ct SW – all aye.

Caleb Mason reported on the proposals received for Parking Access and Revenue Control System (PARCS) Equipment Procurement project.

Company	Location	Lump Sum Base Price	Attachment 1 - Signature Page	Attachment 2 - PARCS Proposal	Attachment 3 - PARCS Pricing Proposal	Attachment 4 - Exceptions & Substitutions	Attachment 5 - Non-Collusion Affidavit	Proposal Due at 2:00 PM 2/13
Amano McGann, Inc	Des Plaines, IL	\$662,865.00	YES	YES	YES	YES	YES	YES
Fisher Parking & Security, Inc.*	Kansas City, MO	\$493,691.76	YES	YES	YES	YES	YES	YES
Flash Parking	West Lake Hills, TX	\$548,137.16	YES	YES	YES	YES	YES	YES
Frog Parking	Irvine, CA	\$689,880.35	YES	YES	YES	NO	YES	YES
Hub Parking Technology	Warrendale, PA	\$570,380.20	YES	YES	YES	YES	YES	YES
IP Parking	Sterling, VA	\$617,136.00	YES	YES	YES	YES	YES	YES
Parking BoXX	Sarnia, ON	\$447,805.00	YES	YES	YES	YES	YES	YES
Skidata, Inc.	Phoenix, AZ	\$492,500.06	YES	YES	YES	YES	YES	YES

Motion by Boyer, seconded by Parks, to approve Resolution No. 23-03-26 awarding the Procurement, Installation, and Maintenance Agreement with IP Parking NA, Inc. for Parking Access and Revenue Control System installation not to exceed \$684,936.00 and an eight (8) year maintenance term not to exceed \$284,270.08 – all aye.

Caleb Mason reported on the proposals received for 2026 Farmland Tiling and Waterway Reshaping Project.

Item	Company	Quantity	Advanced Tiling and Trenching Wellman, IA		Chase Broulik Tiling Olin, IA		DY Tiling Inc. Kalona, IA		G&R Miller Construction Washington, IA		Gingerich Tiling & Earthmoving Kalona, IA		Lyle Earworks LLC Koeta, IA		Schrader Tiling & Terrain Atkins, IA	
			Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	4" Corrugated Drain Tile	30,000 LF	\$1.25	\$37,500.00	\$1.49	\$44,700.00	\$1.30	\$39,000.00	\$1.27	\$38,100.00	\$1.45	\$43,500.00	\$1.75	\$52,500.00	\$2.10	\$63,000.00
2	5" Corrugated Drain Tile	2,260 LF	\$1.60	\$3,616.00	\$2.00	\$4,520.00	\$1.60	\$3,616.00	\$1.42	\$3,209.20	\$1.71	\$3,864.60	\$2.00	\$4,520.00	\$2.75	\$6,215.00
3	6" Corrugated Drain Tile	7,920 LF	\$2.40	\$19,008.00	\$2.60	\$20,592.00	\$2.15	\$17,028.00	\$1.62	\$12,830.40	\$2.21	\$17,503.20	\$2.80	\$22,176.00	\$3.00	\$23,760.00
4	12" Corrugated Drain Tile	13,400 LF	\$5.94	\$79,596.00	\$8.25	\$110,550.00	\$6.50	\$87,100.00	\$5.30	\$71,020.00	\$7.34	\$98,356.00	\$7.50	\$100,500.00	\$10.00	\$134,000.00
5	15" Dual Wall Drainage Tile	1,100 LF	\$11.75	\$12,925.00	\$20.00	\$22,000.00	\$12.50	\$13,750.00	\$13.00	\$14,300.00	\$14.49	\$15,939.00	\$15.30	\$16,830.00	\$20.00	\$22,000.00
6	Connections	Lump Sum	NA	\$6,370.43	NA	\$32,638.00	NA	\$8,700.00	NA	\$14,000.00	NA	\$17,369.76	NA	\$9,500.00	NA	\$27,095.00
7	Waterway Reshaping	Lump Sum	NA	\$20,832.50	NA	\$105,000.00	NA	\$24,000.00	NA	\$44,625.00	NA	\$39,427.25	NA	\$27,859.00	NA	\$97,845.00
Total			\$179,847.93		Total	\$340,000.00	Total	\$193,194.00	Total	\$198,084.60	Total	\$235,959.81	Total	\$233,885.00	Total	\$373,915.00

Motion by Fisher, seconded by Boyer, to approve Resolution No. 24-03-26 approving the Construction Agreement in the amount of \$179,847.93 with Advanced Tiling and Trenching, Inc. for the 2026 Farmland Tiling and Waterway Reshaping Project – all aye.

Director of Finance and Administration Kathy Bell reported on the monthly financials.

Operating Statistics	%			2026 CYTD	2025 CYTD	%
	Feb-26	Feb-25	Change			
Total Passengers	130,083	120,436	8.0%	258,724	242,763	6.6%
Total Cargo	5,274,551	4,707,317	12.1%	10,064,303	9,524,352	5.7%
Total Landing Weight 1,000 lb Unit	107,369,181	94,823,311	13.2%	213,169,389	192,142,794	10.9%
Financials	2026 FYTD	2025 FYTD	%	2026 FYTD	2025 FYTD	%
February 2026	Actuals	Actuals	Change	Actuals	Budget	Change
Operating Revenue	22,815,949	19,797,462	15.2%	22,815,949	19,429,129	17.4%
Operating Expenses	(11,375,827)	(9,902,142)	14.9%	(11,375,827)	(11,050,812)	2.9%
Net Income	11,440,122	9,895,320	15.6%	11,440,122	8,378,317	36.5%

Airport Operations Director Daniel B. Brown reported:

- Cedar Ridge is open.
- Terminal Mode Phase 4 project: punch list is progressing; metal panels are being installed on the exterior of the building.
- Breaking ground for the SRE.

Director of Marking & Communications Pam Hinman reported:

- Parking: Veronica did a great job during spring break.
- February was another record-breaking month, with total enplanements 8% higher than February 2025.
- Capacity growth (YoY):
 - April: 12% increase
 - May: 8% increase

Airport Director Marty Lenss reported:

- Fuel prices – a major concern right now; will continue to monitor.
- Operations: Lease with Coe for the larger hangar; air traffic up 15%

- New tenant arriving this summer – expected to be beneficial for controllers.
- Travel: Leaving Thursday for Colorado Springs to attend the Safety Risk Management (SRM) process, a federal process for resolving airspace issues.

There was no public comment.

There were no legal issues or comments.

Motion by Parks, second by Boyer, to adjourn the meeting at 8:07a.m. – all aye.

A handwritten signature in cursive script, appearing to read "Clayton Parks", written over a horizontal line.

Clayton Parks, Secretary