

CEDAR RAPIDS AIRPORT COMMISSION

May 27, 2026 7:30 a.m.

BOARD ROOM, THE EASTERN IOWA AIRPORT

Present: Robin Therme, Chairman
 Dr. Kristie Fisher, Vice-Chairman
 Clayton Parks, Secretary (Zoom)
 Duane Smith, Acting Secretary (Zoom)
 Barry Boyer, Commissioner

Also Present: Marty Lenss, Airport Director
 Kathy Bell, Director of Finance & Administration
 Daniel B. Brown, Director of Operations (Zoom)
 Pam Hinman, Director of Marketing & Communications
 Caleb Mason, Director of Properties & Business Development
 Brian Moudry, Assistant Finance Director
 Vanessa Chavez, City Attorney (Zoom)
 Elly Whitson, Administrative Services Coordinator

The May 27, 2026 meeting of the Cedar Rapids Airport Commission was called to order by Robin Therme at 7:30 a.m. in the Board Room at the Eastern Iowa Airport. Chairman Therme verified that a quorum of Commission members were present. The Commission provided Zoom videoconferencing as an alternative to attending the meeting in person. Members of the public were able to attend this meeting in person or via Zoom.

Motion by Boyer, seconded by Fisher, to approve the April 20, 2026 Commission Meeting Minutes – all aye.

Motion by Smith, seconded by Fisher, to approve the April 28, 2026 and May 12, 2026 bill lists – all aye.

Capital Projects, Facilities & Operations

Motion by Boyer, seconded by Fisher, to approve Resolution 27-05-26 authorizing reducing the withheld retainage on the Parking Lot and Roadway Improvements project with Metro Pavers, Inc. in the amount of \$154,560.54, which leaves \$100,000 in retainage – all aye.

Daniel B. Brown reported on qualifications for Consolidated Aircraft Deicing Operator Services:

Company	Location	Attachment 1 - Non-Collusion Affidavit	Attachment 3 - Insurance Certification	Proposal Due 5/7 at 2:00 PM	Weighted Score
Aero Mag 2020 LLC	Saint-Laurent, QC	NO	YES	YES	3.79
NextGen Deicing	Orlando, FL	YES	YES	YES	4.01
The Inland Group of Companies	Charlotte, NC	YES	YES	YES	5.08

Motion by Parks, seconded by Smith, to approve Resolution 28-05-26 selecting Inland Deicing Services LLC as the preferred respondent for the Consolidated Aircraft Deicing Operator Services and authorizing the Airport Director to negotiate an Airport Use and Operating Agreement – all aye.

Daniel B. Brown reported on quotations for the East T-Hangar Roof Rehabilitation (Hangar 1):

Company	Location	Total	Proposal Due 5/22 at 2:00 PM
Pella Roofing	Vinton, IA	\$47,800	YES
T&K Roofing	Ely, IA	No Bid	

Motion by Boyer, seconded by Fisher, to approve Resolution 29-05-26 awarding the Construction Contract not to exceed \$47,800 with Pella Roofing & Insulation, Inc. for the East T-Hangar Roof Rehabilitation (Hangar 1) – all aye.

Motion by Smith, seconded by Parks, to approve Resolution 30-05-26 approving Amendment No. 1 to Task Order 348 with Foth Infrastructure & Environment, LLC for construction phase services related to the Construct Aircraft Hangars, Apron & Taxilane project for \$60,709 – all aye.

Motion by Fisher, seconded by Boyer, to approve Resolution 31-05-26 approving Foth Infrastructure & Environment, LLC Task Order 364 for Baggage Handling System – Outbound & Terminal Expansion, Design and Bidding Services for \$1,343,017, subject to Federal Aviation Administration concurrence – all aye.

Motion by Parks, seconded by Smith, to approve Resolution 32-05-26 approving Foth Infrastructure & Environment, LLC Task Order 366 for Parking Access & Revenue Control System (PARCS) Replacement – Site Improvements Design and Bidding Services & PARCS Construction Phase Services for \$85,120 – all aye.

Leases, Agreements & Contracts

Motion by Boyer, seconded by Fisher, to approve Resolution 33-05-26 setting a public hearing for 7:30 a.m. on Monday, June 22, 2026 to consider a Leasehold Agreement with Med-Trans Corporation for property at 9430 Shepard Ct SW – all aye.

Motion by Parks, seconded by Fisher, to approve Resolution 34-05-26 approving and authorizing execution of amendments to Signatory Airline Use and Lease Agreements – all aye.

Motion by Fisher, seconded by Boyer, to approve Resolution 35-05-26 approving and authorizing execution of amendments to Signatory Cargo Carrier Use and Lease Agreements – all aye.

Finance & Administration

Motion by Boyer, seconded by Fisher to approve Resolution 36-05-26 authorizing submittal of revised Commercial Service Vertical Infrastructure (CSVI) funding application under FY2027 Iowa DOT Annual Aviation Grant Program – all aye.

Labor & Personnel

Motion by Fisher, seconded by Boyer, to approve Resolution 37-05-26 amending the organizational chart – all aye

Director of Finance and Administration Kathy Bell reported on the monthly financials.

Operating Statistics	Apr-26	Apr-25	% Change	2026 CYTD	2025 CYTD	% Change
Total Passengers	128,315	125,992	1.8%	541,467	511,045	6.0%
Total Cargo	6,241,923	5,375,597	16.1%	21,983,954	20,249,276	8.6%
Total Landing Weight 1,000 lb Unit	110,746,364	99,678,347	11.1%	446,087,991	397,501,203	12.2%
Financials	2026 FYTD	2025 FYTD	%	2026 FYTD	2025 FYTD	%
April 2026	Actuals	Actuals	Change	Actuals	Budget	Change
Operating Revenue	30,296,303	25,983,086	16.6%	30,296,303	31,123,822	-2.7%
Operating Expenses	(14,407,301)	(11,912,053)	20.9%	(14,407,301)	(17,071,272)	-15.6%
Net Income	15,889,002	14,071,033	12.9%	15,889,002	14,052,550	13.1%

Airport Operations Director Daniel B. Brown reported:

- Terminal Phase 4 is still in the closeout phase, with punch list items being completed. Exterior metal panel installation is ongoing and progressing on the building.
- Foundation construction for the Snow Removal Equipment (SRE) building has begun.
- The Executive Hangars project is expected to be completed by the end of June.

Director of Marketing & Communications Pam Hinman reported:

- Arian Kantarevic is CID's first Aviation Management Intern. Arian is an Aviation Management and Flight Operations student at Coe College and recently obtained a private pilot license.
- Students and visitors toured Coe and Kirkwood hangars and were impressed with the facilities.
- April marked another record-breaking month; 24 consecutive record-breaking months.
- Allegiant's inaugural flight for return of seasonal service to Nashville began Friday and had only one empty seat. The route operates on Mondays and Fridays.
- American Airlines and Delta Air Lines have added special Hawkeye football travel flights. The latest addition is an American Airlines Thursday flight for the Washington Huskies game.
- Invitations for the June 24 "State of Your Airport" event will be distributed this week.

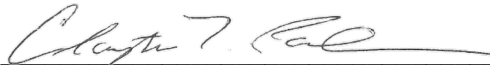
Airport Director Marty Lenss reported:

- Discussions have been held with airline carriers regarding the deicing contract. A follow-up meeting is planned. The centralized deicing pad is expected to improve efficiency and reduce delays.
- A permit request has been submitted to the airport for a temporary power plant near the airport to support QTS operations. The proposed site is approximately two miles northwest of Runway 13.
- Kimley-Horn assisted with the airport's Master Plan and also drafted updates to Chapter 39, the airport zoning ordinance. Draft set of the ordinance will go to the approval process.

Public Comment:

Josh Fields and Francisco from Google reported that, since 2020, they have been involved in the development and construction of the facility approximately two miles from airport. The project has created approximately 1,000 jobs. The project has been underway for more than six years and is expected to open this summer. Ongoing collaboration among project partners will continue to support a safe environment for all employees, contractors, and visitors.

Motion by Boyer, second by Fisher, to adjourn the meeting at 8:13 a.m. – all aye.


Clayton Parks, Secretary