

CEDAR RAPIDS AIRPORT COMMISSION

June 22, 2026 7:30 a.m.

BOARD ROOM, THE EASTERN IOWA AIRPORT

Present: Robin Therme, Chairman
Dr. Kristie Fisher, Vice-Chairman
Clayton Parks, Secretary

Also Present: Marty Lenss, Airport Director
Kathy Bell, Director of Finance & Administration
Daniel B. Brown, Director of Operations
Pam Hinman, Director of Marketing & Communications
Caleb Mason, Director of Properties & Business Development
Brian Moudry, Assistant Finance Director
Vanessa Chavez, City Attorney
Elly Whitson, Administrative Services Coordinator

The June 22, 2026 meeting of the Cedar Rapids Airport Commission was called to order by Robin Therme at 7:30 a.m. in the Board Room at the Eastern Iowa Airport. Chairman Therme verified that a quorum of Commission members was present. The Commission provided Zoom videoconferencing as an alternative to attending the meeting in person. Members of the public were able to attend this meeting in person or via Zoom.

Motion by Parks, seconded by Fisher, to approve the May 27, 2026 Commission Meeting Minutes – all aye.

Motion by Fisher, seconded by Parks to approve the June 2, 2026 and June 9, 2026 bill lists – all aye.

Capital Projects, Facilities & Operations

Motion by Parks, seconded by Fisher, to approve Resolution 38-06-26 setting a public hearing for 7:30 a.m. on Monday, July 27, 2026 authorizing advertisement for the Parking Access & Revenue Control System Replacement – Site Improvements project – all aye.

Motion by Fisher, seconded by Parks, to approve Resolution 39-06-26 approving Foth Infrastructure & Environment, LLC Task Order 365 for Centralized Deicing Facility – East, Design and Biddings Services for \$1,212,418, subject to Federal Aviation Administration concurrence – all aye.

Motion by Parks, seconded by Fisher, to approve Resolution 40-06-26 approving Foth Infrastructure & Environment, LLC Task Order 368 for Safety Risk Management Panel (SRMP) – all aye.

Leases, Agreements & Contracts

Chairman Therme opened a public hearing at 7:34 a.m. approving and authorizing execution of a Leasehold Agreement with Med-Trans Corporation for property at 9430 Shepard Ct SW. Caleb Mason reported no comments had been received prior to the public hearing. Chairman Therme sought comments from the public in attendance and those participating via Zoom. With no comment from the public, Chairman Therme closed the public hearing at 7:35 a.m.

Motion by Fisher, seconded by Parks, to approve Resolution 41-06-26 approving and authorizing execution of a Leasehold Agreement with Med-Trans Corporation for property at 9430 Shepard Ct SW – all aye.

Motion by Parks, seconded by Fisher, to approve Resolution 42-06-26 approving Change Order #3 to the Construction Agreement with Advanced Tiling and Trenching, Inc. for the 2026 Farmland Tiling and Waterway Reshaping Project – all aye.

Motion by Parks, seconded by Fisher, to approve Resolution 43-06-26 authorizing execution of Amendment No. 2 to the Leasehold Agreement with Deafinitely Dogs! for property at 2802 Lippisch Place SW – all aye.

Motion by Parks seconded by Fisher, to approve Resolution 44-06-26 authorizing the Airport Director to provide a notice of termination for the Leasehold Agreement with Jefferson Partners L.P. for property at 2818 Lippisch Pl SW – all aye.

Motion by Fisher, seconded by Parks, to approve Resolution 45-06-26 authorizing the Airport Director to provide a notice of non-renewal of the Commercial Bus Operating Agreement with Jefferson Partners L.P. – all aye.

Motion by Parks, seconded by Fisher, to approve Resolution 46-06-26 approving and authorizing execution of an Indemnification Agreement by and among the Cedar Rapids Airport Commission, City of Cedar Rapids, and Google, LLC – all aye.

Finance & Administration

Motion by Fisher, second by Parks, to approve Resolution 47-06-26 to adopt Attachment A to the Airport Rules and Regulations effective July 1, 2026 – all aye.

Labor & Personnel

Motion by Fisher, second by Parks, to approve Resolution 48-06-26 to adopt the FY2027 Salary and Benefits – all aye.

Director of Finance and Administration Kathy Bell reported on the monthly financials.

Operating Statistics	May-26	May-25	% Change	2026 CYTD	2025 CYTD	% Change
Total Passengers	135,309	153,831	-12.0%	676,876	664,876	1.8%
Total Cargo	6,040,281	5,516,699	9.5%	28,031,839	25,765,975	8.8%
Total Landing Weight 1,000 lb Unit	111,484,835	113,619,602	-1.9%	557,647,923	511,120,805	9.1%
Financials	2026 FYTD	2025 FYTD	%	2026 FYTD	2025 FYTD	%
May 2026	Actuals	Actuals	Change	Actuals	Budget	Change
Operating Revenue	33,349,816	28,688,086	16.2%	33,349,816	34,009,523	-1.9%
Operating Expenses	(15,802,582)	(12,855,156)	22.9%	(15,802,582)	(18,314,167)	-13.7%
Net Income	17,547,234	15,832,930	10.8%	17,547,234	15,695,356	11.8%

Airport Operations Director Daniel B. Brown reported:

- Executive Hangar: Construction is substantially complete. The contractor is actively addressing final punch list items.
- Terminal Phase 4: Work is progressing on remaining punch list items.
- On Saturday, June 13th, the Young Eagles successfully hosted an event, providing flights for 100 local kids.

Director of Marketing & Communications Pam Hinman reported:

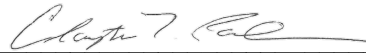
- We didn't break a record this month.
- Wednesday State of the Airport Event
 - Attendance: 250 people
 - Educational Displays & Partners:
 - University of Iowa
 - University of Space Flight Lab
 - Coe College
 - Kirkwood Community College
 - NASA Iowa Space Grant Consortium
 - Iowa State University (Engineering)
- Capacity growth (YoY):
 - June: 4% increase
 - July: 5% increase
 - August 10% increase

Airport Director Marty Lenss reported:
Nothing to report.

Public Comment:

Three former members of the Public Safety Department, Ken Washburn, KC Waychoff and Mark Eskstrom, addressed the commission to acknowledge the 50th anniversary of CID's Public Safety Department.

Motion by Fisher, second by Parks, to adjourn the meeting at 8:05a.m. – all aye.



Clayton Parks, Secretary