

CEDAR RAPIDS AIRPORT COMMISSION

July 27, 2026 7:30 a.m.

BOARD ROOM, THE EASTERN IOWA AIRPORT

Present: Dr. Kristie Fisher, Chairman
 Clayton Parks, Vice-Chairman
 Duane Smith, Secretary
 Barry Boyer, Acting Secretary
 Robin Therme, Commissioner

Also Present: Marty Lenss, Airport Director
 Kathy Bell, Director of Finance & Administration
 Daniel B. Brown, Director of Operations
 Pam Hinman, Director of Marketing & Communications
 Brian Moudry, Assistant Finance Director
 Vanessa Chavez, City Attorney (Zoom)
 Elly Whitson, Administrative Services Coordinator

The July 27, 2026 meeting of the Cedar Rapids Airport Commission was called to order by Robin Therme at 7:30 a.m. in the Board Room at the Eastern Iowa Airport. Chairman Therme verified that a quorum of Commission members was present. The Commission provided Zoom videoconferencing as an alternative to attending the meeting in person. Members of the public were able to attend this meeting in person or via Zoom.

Chairman Therme turned the meeting over to Secretary Parks to conduct the election of officers.

Secretary Parks asked for nominations for Chairman. Motion by Smith to nominate Dr. Kristie Fisher as Chairman was seconded by Boyer. Motion was approved unanimously.

Chairman Fisher asked for nominations for Vice-Chairman. Motion by Smith to nominate Clayton Parks as Vice-Chairman was seconded by Boyer. Motion was approved unanimously.

Chairman Fisher asked for nominations for Secretary. Motion by Boyer to nominate Duane Smith as Secretary was seconded by Parks. Motion was approved unanimously.

Chairman Fisher asked for nominations for Acting Secretary. Motion by Therme to nominate Barry Boyer was seconded by Parks. Motion was approved unanimously.

Chairman Fisher announced new Commission Committee assignments as follows: Air Service, Airport Development & Public Relations Committee – Chaired by Clayton Parks with Dr. Kristie Fisher as Member and Duane Smith as Alternate; Customer Experience Committee - Chaired by Barry Boyer with Clayton Parks as Member and Duane Smith as Alternate; Finances, Contracts & Planning Committee – Chaired by Dr. Kristie Fisher with Clayton Parks as Member and Barry Boyer as Alternate; Government Relations Committee – Chaired by Robin Therme with Duane Smith as Member and Dr. Kristie Fisher as Alternate; Labor & Personnel Committee – Chaired by Dr. Kristie Fisher with Barry Boyer as Member and Robin Therme as Alternate; Operations, Facilities & Construction Committee – Chaired by Duane Smith with Robin Therme as Member and Clayton Parks as Alternate;

Introductions of new employees:

- Ellie Evans, Aerospace Development Strategist
- Catie Reitinger, Intern, Marketing & Communications
- Olivia Boeglin, Intern, Marketing & Communications

Dr. Kristie Fisher recognized the following employees for their dedication and outstanding service to the Airport.

Brian Moudry, Assistant Finance Director	1 year (April)
Daniel Brown, Director of Operations	1 year (June)
Michael Foland, Airport Safety Officer I EMT (24)	1 year (June)
Ty Mull, Airport Guest Services Associate	1 year (June)
Bret Jons, Airport Groundskeeper II	5 years (April)
Kit Wong, Accounting Manager	10 years (May)

Presentation of F.A.C.E.S. Award

The Commission recognized Guest Service Associate, Leo Williams, as our quarterly recipient of the F.A.C.E.S. award, for his exceptional customer service. We extend our gratitude to Leo for ensuring premium customer service at our airport.

Motion by Therme, seconded by Smith, to approve the June 22, 2026 Commission Meeting Minutes – all aye.

Motion by Boyer, seconded by Smith to approve the June 23, 2026 and July 14, 2026 bill lists – all aye.

Capital Projects, Facilities & Operations

Chairman Fisher opened a public hearing at 7:38 a.m. for the Parking Access & Revenue Control System Replacement – Site Improvements project. Daniel Brown reported no comments had been received prior to the public hearing. Chairman Fisher sought comments from the public in attendance and those participating via Zoom. With no comment from the public, Chairman Fisher closed the public hearing at 7:40 a.m.

Motion by Therme, seconded by Smith, to approve Resolution 49-07-26 adopting Plans, Specifications, Form of Contract and Cost Estimate for the for the Parking Access & Revenue Control System Replacement – Site Improvements project – all aye.

Daniel B. Brown reported on the quotations received for the Covered Walkway Column Repair project

Company	Location	Lump Sum
Century Brick Repair	Carlisle, IA	\$28,800.00
Doyle Masonry and Restoration	Marion, IA	No Quote
Woods Waterproofing & Restoration Company	Norwalk, IA	\$29,800.00

Motion by Parks, seconded by Boyer, to approve Resolution No. 50-07-26 awarding the Covered Walkway Column Repair project to Century Brick Repair with a lump sum base bid of \$28,800.00 – all aye.

Motion by Boyer, seconded by Therme, to approve Resolution 51-07-26 amending the Airport Rules and Regulations effective October 1, 2026 – all aye.

Leases, Agreements & Contracts

Motion by Therme, seconded by Boyer, to approve Resolution 52-07-26 setting a public hearing for 7:30 a.m. on Monday, August 24, 2026 to consider a Leasehold Agreement with Inland Deicing Services LLC for property at 10400 18th Street SW – all aye.

Motion by Boyer, seconded by Smith, to approve Resolution 53-07-26 approving a Memorandum of Understanding with Linn County Conservation Board and the Iowa Geological Survey – University of Iowa for a joint water quality conservation project – all aye.

Motion by Parks, seconded by Therme, to approve Resolution 54-07-26 approving and authorizing execution of a Funding Agreement with the Linn County Conservation Board for a water quality conservation project – all aye.

Motion by Boyer, seconded by Therme, to approve Resolution 55-07-26 approving FY2027 airport liability insurance policies – Commissioner Duane Smith abstained from voting – all aye.

Airport Operations Director Daniel B. Brown reported:

- The new SRE building located near the Public Safety building remains on schedule with no major construction issues. Target completion is set for April 2027.
- The project has entered the final closeout phase.
- Design work has started for the Deicing Pad, which is the current site of the existing SRE facility.

Director of Marketing & Communications Pam Hinman reported:

- We are back on track with a record-breaking month for total enplaned passengers.
- Capacity growth (YoY):
 - July: 3% increase
 - August 1% increase
 - September 4% increase
- EAA AirVenture Oshkosh: The airport completed its third year hosting a booth with Coe College and Kirkwood Community College. Active involvement of local students at the event is priceless.
- Plans are underway for the next major event, the Youth in Aviation event, scheduled for October 2026.
- The official [Ascentus.Aero](https://www.ascentus.aero) website is now live.

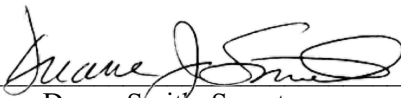
Airport Director Marty Lenss reported:

- A successful trip to the Farnborough International Airshow. Notable presence of Iowa and Iowa State University alumni visiting the booth. Will be doing follow-ups and scheduling site visits.
- Another meeting with Google is scheduled this week regarding buildings 2-6.
- Coe College's Aviation Management and Flight Operations program is moving to the larger, former Signature hangar. Upcoming tours are scheduled to hopefully backfill their existing hangar.
- Small Community Air Service grant announcement expected between late August and November.

There was no public comment.

There were no legal issues or comments.

Motion by Therme, second by Parks, to adjourn the meeting at 8:13a.m. – all aye.


 Duane Smith, Secretary